

**Tracking Number: SIF/2016/100916**

**PHARMACY COUNCIL OF INDIA**

**Standard Inspection Format (S.I.F) for institutions conducting  
B Pharm**

**(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)**

**(SIF-B)**

*To be filled up by P.C.I*

*To be filled up by inspectors*

**Inspection No. :**

**Date of Inspection:**

**FILE No.**

**NAME OF THE INSPECTORS: 1.  
(IN BLOCK LETTERS)**

**2.**

**PART-1**

**A-GENERAL INFORMATION**

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**A - I.1**

<b>Name of the Institution</b>	Dr. R. G. Bhojar Institute of Pharmaceutical Education & Research
<b>Complete Postal address:</b>	Wardha, Behind New Arts College, Batchelor Road, Wardha-422 00
<b>Telephone Number with STD Code</b>	07152 250673
<b>Fax No</b>	07152240152
<b>Email</b>	rgbip_pva@rediffmail.com
<b>Year of Establishment</b>	2009
<b>Status of the course conducting body</b>	Private

**(Enclose copy of Registration documents of Society/Trust)**

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**A - I.2**

<b>Name of the Society/Trust/Management (attach documentary evidence)</b>	Mahila Vikas Sanstha
<b>Address</b>	Kelkarwadi, Wardha, 442001
<b>Telephone Number with STD Code</b>	07152 250673
<b>Fax No</b>	07152240152
<b>Email</b>	rgbip_pva@rediffmail.com
<b>Website</b>	www.rgbgi.org

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**A - I.3**

<b>Name of the Person to be contacted by phone</b>	Dr. Abhijit Verulkar
<b>Designation</b>	Secretary
<b>Address</b>	Kelkarwadi, Wardha, 442001
<b>STD Code</b>	07152

**Telephone Number**

Office 07152250673  
 Residence 253093  
 Mobile 9860204527  
 Fax No 07152240152  
 Email rgbip\_pva@rediffmail.com

**A - I.4**

**Name of the Head of the Institution** Ms Babita A Dodke  
**Address** Dr. R. G. Bhojar Institute of Pharmaceutical Education & Research, Behind New Arts College, Batchelor Road, Wardha-442 001

**Signature of the Head of the Institution****Signature of the Inspectors****A - I.5****FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL****a. DETAILS OF AFFLIATION FEE PAID**

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2016-17	DD NO 003959	29/06/2016	

**b. APPROVAL STATUS**

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2015-2016	Approved Letter No & Date	No.32-926/2011 PCI/120-23 dt. 29/06/2016	No. GEC-2009(95/09)TE-4 Dt. 15/06/2009	No. 394 Dt. 16/10/2012	
		Approved Intake	60	60	60	
		Actually Admitted	00	00	00	

**c. STATUS OF APPLICATION**

COURSES INSPECTED FOR				
Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	0

Note: Enclose relevant documents

**A - I.6**

Whether other educational institutions/courses are also being run by the trust/instituion in the same

building/campus?

If yes, give status

No

**A - I.6 a**

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	No

Examining Authority: Degree Course

With complete postal Address, Telephone No. and STD Code. The Registrar The Rashtrasant Tukadoji Maharaj Nagpur University, Chhatrapati Shivaji Maharaj, Administrative Premises, Ravindranath Tagore Marg, Nagpur - 440 001

Signature of the Head of the Institution

Signature of the Inspectors

**B - DETAILS OF THE INSTITUTION**

**B - I.1**

Name of the Principal

Ms Babita A Dodke

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	15 years, out of which 5 years as Prof. / HOD	4	
	PhD	No	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided

**B - I.2**

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	20/01/2015		Yes	No

\* Enclose Documents

**B - I.3**

Status of Governing Council	Trust
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

#### B - I.4

##### Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	Yes	
Non-Teaching Staff	State Government	Yes	Yes	Yes	

#### B - I.5

##### B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
Sanctioned	60	60	60
No. of Admissions	0	0	0
Unfilled Seats	60	60	60
No of Excess Admission	0	0	0

#### B - I.6

##### Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
1st Year	0	0	
2nd Year	53	0	
3rd Year	60	90	
Final Year	64	95	
Pass % (Final Year)	64	95	

#### B - II

##### Co-Curricular Activities / Sports Activities

Whether college has NSS Unit	Yes
If no give reasons	
NSS Program Officer's Name	Ms babita a dodake
Programme Conducted Details	3 day NSS camp at kushthagram manohardham, dattapur district wardha from 22th january to 24th january 2014
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual

Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name Complete Postal Address. Telephone No. Nature of Association	Yes
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Signature of the Head of the Institution

Signature of the Inspectors

**C - FINANCIAL STATUS OF THE INSTITUTION**

**Audited financial Statement of Institute should be furnished**

**C .1 Resources and funding agencies (give complete list)**

**C .2 Please provide following Information**

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	3381130.00	1.	Building	0.00	
3.	Library Fee	0.00	2.	Equipment	0.00	
4.	Sports Fee	0.00	3.	Others	36703.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	2429500.00	1.	Salary	4149744.00	
			2.	Maintenance Expenditure		
				i. College	65000.00	
				ii. Others	0.00	
			3.	University Fee	105577.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	1490309.00	
			8.	Misc. Expenditure	0.00	
	<b>Total</b>	<b>5810630.00</b>		<b>Total</b>	<b>5810630.00</b>	

**Note: Enclose relevant documents**

Signature of the Head of the Institution

Signature of the Inspectors

**PART- II PHYSICAL INFRASTRUCTURE**

1. **a. Availability of Land (B.Pharm courses)** **Available**
- a) 2.5 acers District HQ/Corporation/Municipality limit
- b) 0.5 acre for City/Metros
- b. Building** **Own**
- c. Land Details to be in the name of Trust and Society** **Enclosed**
- i. Own Records to be enclosed
- ii. Sale deed
- d. Building**
- i) Approved Building plan, sale deed to be enclosed **Enclosed**
- e. Total Built Area of the college building in sq. mts** **Built up Area** **4331**
- Amenities and Circulation Area** **2144**

**2. Class Rooms**

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
<b>B.Pharm</b>	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	350	

[\* To accomodate 60 students]

**3. Laboratory requirement at the end of 4 Years**

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	11	990	
2	Pharmaceutics	03 Laboratories	3	243	
3	Pharmaceutical Chemistry	02 Laboratories	2	198	
4	Pharmaceutical Analysis	01 Laboratory	1	88	
5	Pharmacology	02 Laboratories	2	176	
6	Pharmacognosy	01 Laboratories	1	88	
7	Pharmaceutical Biotechnology	01 Laboratory	1	110	
8	Preparation Room for each lab	10 sq mts (minimum)	10	100	
9	Area of the Machine Room	80-100 Sq.mts	1	88	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	67	
11	Store Room I	1 (Area 100 Sq mts)	1	110	
12	Store Room II	1 (Area 20 Sq mts)	1	57	

**The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008**

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

#### 4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	30	
2	Office - I - Establishment	01	60 Sq. mts	1	36	
3	Office - II - Academics			1	30	
4	Confidential Room			1	36	

#### 5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	0	0	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	1	43	

#### 6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	88	
2	Library	01	150 Sq. mts	1	220	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	213	
5	Seminar Hall	01		1	213	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	50	

#### 7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	88	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	110	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	24	
4	Toilet Blocks for Boys	01	24 Sq. mts	2	52	
5	Drinking Water facility - Water cooler (Essential)	01	--	1	1	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	603	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	224	
8	Power Backup Provision (Desirable)	01	--	1	1	

#### 8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	155	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	30	155	
Printers	1 Printer for every 10 computers	3	3	
Multi Media Projector	01	1	1	
Generator (5KVA)	01	1	1	

#### 9. Amenities(Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	0	0	Own House	



Staff Quarters	16 x 80 Sq. mts	0	0	own accomodation	
Canteen	100 Sq. mts	1	110		
Parking Area fro staff and students		0	0	Available	
Bank Extension Counter		0	0		
Cooperative Stores		0	0		
Guest House	80 Sq. mts	0	0	available in hostel	
Transport Facility for students		0	0		
Medical Fecilities(First Aid)		0	25	available	

#### 10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	541	3501	
2	Annual Addition of Books		100 to 150 books per year	102	502	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	0	11	
4	CDS		Adequate Nos	0	0	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available		
7	Library Automation and Computrized System			Available		
8	Library timings			9.30 to 5.00		

#### 10.C. Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Not Available	

3	Library Attenders	10+2 / PUC	2	Available	
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Signature of the Head  
of the Institution

Signature of the Inspectors

### PART III ACADEMIC REQUIREMENTS

#### Course Curriculum

##### 1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
B. Pharm	10:1	20:1	

##### 2. Scheme of B. Pharm Course:

Annual

##### 3. Date of Commencement of session/ sessions for B.Pharm:

Commencement	Completion
22/06/2015	30/05/2016

##### 4. Vacation

	No of Days		No of Days
Summer :	20	Winter :	7

##### 5. Total No. of working days

206

##### 6. Time Table copy Enclosed:

Yes

##### 7. Whether the prescribed numbers of classes are being conducted as per university norms

B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics-I(Sem-I)	0	0	0	0	0	
Pharmaceutical Chemistry-I(Inorg)(Sem-I)	0	0	0	0	0	
HAP-I (SEM-I)	0	0	0	0	0	
Pharmaceutical Biochemistry( SEM-I)	0	0	0	0	0	
Pharmacognosy & Phytochemistry-I(SEM-I)	0	0	0	0	0	
Hospital Pharmacy (SEM- I)	0	0	0	0	0	
P'ceutics -II (SEM-II)	0	0	0	0	0	
P'ceutical	0	0	0	0	0	

Chemistry_II(ORG)(SEM-II)						
HAP-II (SEM-II)	0	0	0	0	0	
P'ceutical Analysis- I (SEM-II)	0	0	0	0	0	
P'cognosy & phytochem-II(SEM-II)	0	0	0	0	0	
Statistic & computer(SEM-II)	0	0	0	0	0	

#### B Pharm II

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
P'ceutics-iv semesteriv	0	0	0	0	0	
P'cal chem iv semesteriv	0	0	0	0	0	
P'cal analysis semesteriv	0	0	0	0	0	
P'cology ii semester iv	0	0	0	0	0	
P'cal micro & immunology sem iv	0	0	0	0	0	
P'cal management sem iv	0	0	0	0	0	

#### B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics V	45	62	45	51	0	
Phramaceutical medicinal chem I	45	46	45	48	0	
Pharmacology III	45	50	45	51	0	
Pharmacognosy III	45	52	45	54	0	
Clinical Pharmacy	45	54	45	57	0	
Regulatory Affairs	45	60	0	0	0	
Pharmaceutics VI	45	56	45	48	0	
Pharm Medicinal Chem II	45	45	45	45	0	
Pharmacology IV	45	45	45	48	0	
Pharmacognosy IV	45	46	45	48	0	
Clinical Pharmacotherapeutics-I	45	45	45	45	0	
Pharmaceutical Validation	45	60	0	0	0	

#### B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of	No of Hours	Prescribed No of	No of Hours	No of Classes Conducted to	



I B.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
II B.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
III B.Pharm	0.00	1.00	9.00	9.00	1.00	0.00	0.00	0.00	0.00	
IV B.Pharm	0.00	4.00	24.00	30.00	12.00	10.00	0.00	0.00	0.00	

### 12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks of the Inspectors
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Dr. AGRASEN G MOON	DFT I PHARMACEUTICS V	0 0	0 0	0 0	0 0	0 3	0 3	3 0	3 0	6 6	
2	Dr. Babita A Dodke	CLINICAL PHARMACOTHERAPEUTICS II PHARMACOLOGY III	0 0	0 0	0 0	0 3	0 3	3 0	3 0	3 0	6 6	
3	Dr. MONALI B WAWRE	PHARM ANALYSIS III REGULATORY AFFAIRS	0 0	0 0	0 0	0 3	0 0	3 0	3 0	3 0	6 3	
4	Dr. Priyanka G Kakade	BIOPHARMACEUTICS CLINICAL PHARMACY	0 0	0 0	0 0	0 3	0 3	3 0	3 0	0 0	3 6	
5	Dr. sureshini B lote	PHARM MEDICHEM III PHARMA MEDICHEM I	0 0	0 0	0 0	0 3	0 3	3 0	3 0	3 0	6 6	
6	Miss. Priyanka Rambhau Waghmare	PHARMACOGNOSY III PHARMACOGNOSY V	0 0	0 0	0 0	3 0	3 0	0 3	0 3	0 3	6 6	

### 13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2014-2015	Year : 2015-2016	Year : 2016-2017
No of Students Appeared	0	0	0
No of Student Qualified	0	0	0
Percentage	0	0	

### 14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	1
Industrials Tour	1
Industrial Training	0
No of resourse persons from the Industry for Guest Lectures	1
No. of collaboration projects with Industry	0

### 15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2014-2015	Year : 2015-2016	Year : 2016-2017

<b>No of Students Appeared for campus interview</b>	0	0	--
<b>% Percentage</b>	0		--

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies) --

Signature of the Head of the Institution

Signature of the Inspectors

## PART IV - PERSONNEL

### TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	AGRASEN G MOON	Asstt. Professor	M Pharm, B Pharm,	01/10/2010	5.9 + 0.0	109048		
2	MONALI B WAWRE	Asstt. Professor	B Pharm, M Pharm,	01/01/2013	3.7 + 0.0	138037		
3	Babita A Dodke	Asstt. Professor	B Pharm, M Pharm,	01/01/2014	2.7 + 0.0	137758		
4	sukeshini B lote	Asstt. Professor	B Pharm, M Pharm,	16/12/2013	2.7 + 0.3	106403		
5	Priyanka Rambhau Waghmare	Asstt. Professor	B Pharm, M Pharm,	01/08/2016	0.1 + 0.6	125601		
6	Priyanka G Kakade	Asstt. Professor	B Pharm, M Pharm,	01/06/2016	0.2 + 0.0	125916		

2. Qualification and Number of Staff Members

Qualification			
B Pharm	M Pharm	PhD	Others
38	31	1	1 Part Time

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
<b>Principal</b>	1		1		1		1	
<b>Pharmaceutical Chemistry</b>	1	4	2	5	3	6	4	6
<b>Pharmaceutical Analysis</b>	1	0	--	0	--	0	1	0
<b>Pharmacology</b>	1	3	2	2	3	4	4	4
<b>Pharmacognosy</b>	1		2		3		3	

<b>Pharmaceutics</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>1</b>
<b>Total</b>	<b>6</b>		<b>9</b>		<b>13</b>		<b>17</b>	
<b>Part Time teaching staff</b>	<b>3</b>		--		--		--	
<b>Remarks of the Inspection Team</b>								

\*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

**4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer**

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	9	
	Professor	4	0	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	9	
	Professor	4	1	
	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	7	
	Professor	3	0	
	Lecturer			
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	2	
	Professor	2	1	
	Lecturer			

**5. Selection criteria and Recruitment Procedure for Faculty**

<b>a. Whether Recruitment Committee has been formed</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>b. Whether Advertisement for vacancy is notified in the Newspapers</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>c. Whether Demonstration Lecture has been conducted</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>d. Whether opinion of Recruitment Committee Recorded</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No

**6. Details of Faculty Retention for:**

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	
	Duration of 10 year and above	
	Duration of 5 year and above	17
MR AGRASEN G MOON MS MONALI B WAWARE MS. S. B. LOTE MS. B. A. DODKE	Less than 5 years	50

### 7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
MR AGRASEN G MOON MS. S. B. LOTE MS. B. A. DODKE MS MONALI B WAWARE MS PRIYANKA WAGHMARE MS PRIYANKA KAKADE	% of faculty retained in last 3 yrs	No	Yes	No	No

### 8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	1 D PHARM	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	3 HSSC	
3	Office Superintendent	1	Degree	1 B SC COMPUTER	
4	Accountant	1	Degree	1 B COM	
5	Store keeper	1	D. Pharm/ Degree	1 B COM	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1 BCA	
7	First Division Assistant	1	Degree	0	
8	Second Division Assistant	2	Degree	0	
9	Peon	2	SSLC	2 HSSC	
10	Cleaning personnel	Adequate	---	0	
11	Gardener	Adequate	---	1 4 TH PASS	

### 9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No
										PT	TDS	EPF		
1	AGRASEN G MOON	M Pharm, B Pharm,	Asstt. Professor	17560	6000	15310	2360	800	0	0	2000	1800	972010110004942	BBKPM37
2	MONALI B WAWRE	B Pharm, M Pharm,	Asstt. Professor	16070	6000	14350	2210	800	0	0	200	0	972010110015442	MILSW12
3	Priyanka Rambhau Waghmare	B Pharm, M Pharm,	Asstt. Professor	15600	6000	12530	2160	800	0	0	200	0		ABKPW76
4	sukeshini B lote	B Pharm, M Pharm,	Asstt. Professor	16070	6000	14350	2210	800	0	0	200	0		AJPL52
5	Babita A Dodke	B Pharm, M Pharm,	Asstt. Professor	16550	6000	14660	2260	800	0	0	200	0	972010110012645	BUOPD30
6	Priyanka G Kakade	B Pharm, M Pharm,	Asstt. Professor	15600	6000	12530	2160	800	0	0	200	0		SSDRK52

### 10. Whether facilities for Research / Higher studies are provided to the faculty?

Yes  No

(Inspectors to verify documents pertaining to the above)



**11. Whether faculty members are allowed to attend workshops and seminars?**

Yes  No

(Inspectors to verify documents pertaining to the above)

**12. Scope for the promotion for faculty: Promotions**

Yes  No

**13. Gratuity Provided**

Yes  No

**14. Details of Non-teaching staff members (list to be enclosed)**

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
SATISH R MOHANAPURE	Office Superintendent	B SC COMPUTER	01/07/2009	03 Y		
BHARTI S DUBE	Store keeper	B COM	01/03/2012	0		
BHAVANA S RODE	Computer Data Operator	BCA	01/10/2011	11 M		
RAJESH KUDE	Peon	HSSC	03/03/2011	01Y		
AMOL PAKHALE	Laboratory Assistants	HSSC	01/08/2014	0		
PALLAVI WANDHARE	Laboratory Technician	D PHARM	01/08/2016	0		
SHWETA MALWANDE	Accountant	B COM	01/06/2016	0		
PRAGATI THAKARE	Librarian	M LIB	01/06/2016	0		
JEMS KALE	Laboratory Assistants	HSSC	01/06/2016	0		
SHANKAR BORSARE	Laboratory Assistants	B SC	01/06/2016	0		
CHANDAN GAJABE	Peon	HSSC	01/06/2016	0		
MADHU ATRAM	Gardener	4 TH PASS	01/08/2016	0		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.**

Yes  No

Signature of the Head of the Institution

**Signature of the Inspectors**

**PART V - DOCUMENTATION**

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	

7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

**PART - VI**

**Financial Resource Allocation and Utilization for the past Three years**

(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
16409012	12786321	3622691	1600000	1500000	1000000	1000000	500000	500000	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years**

(Enclose purchase invoice)

Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Total budget allocated	Sanctioned	Incurr ed	Remarks of the Inspectors*
<b>Chemicals</b>	100000	106226	<b>Chemicals</b>	100000	10000	<b>Chemicals</b>	50000	25000	
<b>Glassware</b>	50000	52000	<b>Glassware</b>	50000	50000	<b>Glassware</b>	50000	25000	
<b>Equipment</b>	50000	19600	<b>Equipment</b>	50000	50000	<b>Equipment</b>	50000	25000	
<b>Books</b>	100000	96758	<b>Books</b>	50000	50000	<b>Books</b>	25000	20000	
<b>Journals</b>	10000	6865	<b>Journals</b>	10000	10000	<b>Journals</b>	25000	15000	

\*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

**PART VII – EQUIPMENT AND APPARATUS**

**1 . Department wise List of Minimum equipments required for B Pharm**

**Department of Pharmacology**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	32	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahlia™s haemocytometer	20	20	Yes	
4	Hutchinson™s spirometer	1	1	Yes	
5	Spygmomanometer	5	8	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	100	Yes	
8	Models for various organs	0	10	Yes	
9	Specimen for various organs and systems	0	5	Yes	
10	Skeleton and bones	0	2	Yes	
11	Different Contraceptive Devices and Models	0	1	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	0	No	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington™s Kymograph Machine / Polyrite	10	11	Yes	
20	Sherrington Drum	10	11	Yes	
21	Perspex bath assembly (single unit)	10	21	Yes	
22	Aerators	10	20	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	1	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy™s hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	30	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmacognosy**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	1	Yes	

3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D.incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	1	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	10	Yes	
12	Sterility testing unit	1	0	No	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	10	Yes	
15	Stage micrometer	20	15	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	0	No	
18	Heating mantle	15	10	Yes	
19	Flourimeter	1	0	No	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	10	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutical Chemistry**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	2	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	13	Yes	
5	Digital balance 10mg sensitivity	10	2	Yes	
6	Suction pumps	6	2	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	5	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	10	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	10	Yes	
6	Nessler's Cylinders	40	35	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutics**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	3	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	11	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfieldâ€™s viscometer	1	0	No	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	0	No	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	10	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	2	Yes	
19	Tablet dissolution test apparatus IP	1	2	Yes	
20	Monsantoâ€™s hardness tester	1	1	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	1	Yes	
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	1	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	1	Yes	
36	Capsule Counter	2	1	Yes	
37	Energy meter	2	1	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	0	No	
44	Distillation Unit	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwaldâ€™s viscometer	15	35	Yes	
2	Stalagmometer	15	20	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels Small, medium, large	0	5	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	0	No	
8	Andreasonâ€™s Pipette	3	4	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Pharmaceutical Biotechnology**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	0	No	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	2	Yes	
4	Phase contrast/Trinocular Microscope	1	0	No	
5	Refrigerated Centrifuge	1	0	No	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	0	No	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	0	No	
10	Rheometer	1	0	No	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	6	Yes	
13	Sonicator	1	0	No	
14	Respinometer	1	0	No	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Central Instrumentation Room**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	2	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	0	No	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	0	No	
7	Flame Photometer	1	0	No	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	0	No	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	0	No	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Observations of the Inspectors:**

Compliance of the last recommendations by Inspectors

Specific observations if not compiled

Signature of Inspectors:

1.

2.

**Note:**

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

**Signature of the Inspectors**