

**PHARMACY COUNCIL OF INDIA**

Standard Inspection Format (S.I.F) for institutions conducting  
B Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-B)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

NAME OF THE INSPECTORS: 1.  
(IN BLOCK LETTERS)

2.

**PART-1**

**A-GENERAL INFORMATION**

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**A - I.1**

Name of the Institution	Dr. R. G. Bhoyar Institute of Pharmaceutical Education & Research
Complete Postal address:	Wardha, Behind New Arts College, Batchelor Road, Wardha-422 00
Telephone Number with STD Code	07152 250563
Fax No	07152250563
Email	rgbip_pva@rediffmail.com
Year of Establishment	2009
Status of the course conducting body	Private

(Enclose copy of Registration documents of Society/Trust)

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**A - I.2**

Name of the Society/Trust/Management (attach documentary evidence)	Mahila Vikas Sanstha
Address	Kelkarwadi, Wardha, 442001
Telephone Number with STD Code	07152 253093
Fax No	07152240152
Email	rgbip_pva@rediffmail.com
Website	www.rgbgi.org

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**A - I.3**

Name of the Person to be contacted by phone	Dr Pankaj R Bhoyar
Designation	Secretary
Address	Kelkarwadi, Wardha, 442001
STD Code	07152
Telephone Number	
Office	07152240965
Residence	253093
Mobile	8806511133
Fax No	07152250563
Email	rgbip_pva@rediffmail.com

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**A - I.4**

Name of the Head of the Institution Mr Bhushan S Bhoyar  
 Address Dr. R. G. Bhoyar Institute of Pharmaceutical Education & Research, Behind New Arts College, Batchelor Road, Wardha-442 001

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Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
B Pharm	2015-16	DD NO 580033	12/06/2015	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
B Pharm	2015-2016	Approved Letter No & Date	No.32-926/2011 PCI/120-23 dt. 05/04/2013	No. GEC-2009(95/09)TE-4 Dt. 15/06/2009	No. 394 Dt. 16/10/2012	
		Approved Intake	60	60	60	
		Actually Admitted	00	00	00	

c. STATUS OF APPLICATION

Course	Extension of Approval	COURSES INSPECTED FOR		
		Increase in Intake of Seates	Current Intake	Proposed increase in Intake
B Pharm	Yes	No	60	0

Note: Enclose relevant documents

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A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status No

A - I.6 a

Status of the Pharmacy Course:

Independent Building Yes  
 Wing of Another College No  
 Separate Campus Yes  
 Multi Institutional Campus No

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Examining Authority: Degree Course  
 With complete postal Address, Telephone No. and STD Code. The Registrar The Rashtrasant Tukadoji Maharaj Nagpur University, Chhatrapati Shivaji Maharaj, Administrative Premises, Ravindranath Tagore Marg, Nagpur – 440 001

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## B - DETAILS OF THE INSTITUTION

## B - I.1

Name of the Principal	Mr Bhushan s Bhoyar			Remarks of the Inspectors
Qualification / Experience	Qualification	Teaching Experience Required	Actual experience	
	M. Pharm	Yes 15 years, out of which 5 years as Prof. / HOD	4	
	PhD	No 10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided

## B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
B Pharm	23/12/2014		Yes	Yes

\* Enclose Documents

## B - I.3

Status of Governing Council	Trust
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

## B - I.4

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes Yes	Yes	Yes	
Non-Teaching Staff	State Government	Yes Yes	Yes	Yes	

## B - I.5

B Pharm Course: Admission statement for the past three year

ACADEMIC YEAR	2013-2014	2014-2015	2015-2016
Sanctioned	60	60	60
No. of Admissions	42	0	0
Unfilled Seats	18	60	60
No of Excess Admission	0	0	0

## B - I.6

Academic information: Percentage of UG results for the past three years based on University Calender

ACADEMIC YEAR	2013-2014	2014-2015	2015-2016
1st Year	9	0	
2nd Year	33	0	
3rd Year	47	60	
Final Year	84	64	
Pass % (Final Year)	84	64	

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit Yes

If no give reasons

NSS Program Officer's Name Ms babita a dodake

Programme Conducted Details 3 day NSS camp at kushthagram manohardham, dattapur district wardha from 22th january to 24th january 2014

Whether students participating in University level cultural Yes

activities/Co-curricular/Sports activities Physical Instructor Available

Sports Ground Individual

Are you Associated with other Organization/Institution/ Yes

Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name

Complete Postal Address.

Telephone No.

Nature of Association

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Signature of the Head of the Institution

Signature of the Inspectors

### C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts		Expenditure		Remarks of the Inspector
Sl. No.	Particulars Amount	Sl. No.	Particulars Amount	
Grants				
1.	a. Government 0.00	CAPITAL EXPENDITURE		
	b. Others 0.00			
2.	Tuition Fee 7181192.00	1.	Building 20000000.00	
3.	Library Fee 0.00	2.	Equipment 50000.00	
4.	Sports Fee 0.00	3.	Others 1533414.00	
5.	Union Fee 0.00	REVENUE EXPENDITURE		
6.	Others 4395001.00	1.	Salary 7181192.00	
Maintenance Expenditure				
		2.	i. College 901411.00	
			ii. Others 269700.00	
		3.	University Fee 399120.00	
		4.	Apex Bodies Fee 200000.00	
		5.	Government Fee 0.00	
		6.	Deposit held by the College 0.00	
		7.	Others 2624770.00	

		8.	Misc. Expenditure	0.00
<b>Total</b>	<b>11576193.00</b>	<b>Total</b>		<b>11576193.00</b>

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

	a. Availability of Land (B.Pharm courses)	Available
	a) 2.5 acers District HQ/Corporation/Municipality limit	
	b) 0.5 acre for City/Metros	
	b. Building	Own
	c. Land Details to be in the name of Trust and Society	Enclosed
1.	i. Own Records to be enclosed	
	ii. Sale deed	
	d. Building	
	i) Approved Building plan, sale deed to be enclosed	Enclosed
	e. Total Built Area of the college building in sq. mts	Built up Area Amenities and Circulation Area
		4331 2144

2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
B.Pharm	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	350	

[\* To accomodate 60 students]

3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq. mts	Remarks or Deficiency
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	11	990	
2	Pharmaceutics	03 Laboratories	3	243	
3	Pharmaceutical Chemistry	02 Laboratories	2	198	
4	Pharmaceutical Analysis	01 Laboratory	1	88	
5	Pharmacology	02 Laboratories	2	176	
6	Pharmacognosy	01 Laboratories	1	88	
7	Pharmaceutical Biotechnology	01 Laboratory	1	110	
8	Preparation Room for each lab	10 sq mts (minimum)	10	100	

9	Area of the Machine Room	80-100 Sq.mts	1	88	
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	67	
11	Store Room I	1 (Area 100 Sq mts)	1	110	
12	Store Room II	1 (Area 20 Sq mts)	1	57	

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

#### 4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	30 Sq. mts	1	30	
2	Office - I - Establishment			1	36	
3	Office - II - Academics	01	60 Sq. mts	1	30	
4	Confidential Room			1	36	

#### 5. Staff Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	0	0	
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	1	43	

#### 6. Meuseum, Library, Aniaml house and other Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Animal House	01	80 Sq. mts	1	88	
2	Library	01	150 Sq. mts	1	220	
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	50	
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	213	
5	Seminar Hall	01		1	213	

6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	50
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#### 7. Student Facilities

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	88	
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	110	
3	Toilet Blocks for Girls	01	24 Sq. mts	1	24	
4	Toilet Blocks for Boys	01	24 Sq. mts	2	52	
5	Drinking Water facility - Water cooler (Essential)	01	--	1	1	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	603	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	224	
8	Power Backup Provision (Desirable)	01	--	1	1	

#### 8. Computer and other Facilities

Name	Required	Available		Remarks/Deficiency
		No.	Area in Sq.mts	
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	155	
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	30	155	
Printers	1 Printer for every 10 computers	3	3	
Multi Media Projector	01	1	1	
Generator (5KVA)	01	1	1	

#### 9. Amenities(Desirable)

Name	Requirment as per Norms in area	No.	Available		Remarks/Deficiency
			Area in Sq.mts	Not Available	
Principal Quarters	80 Sq. Mtr.	0	0	Own House	
Staff Quarters	16 x 80 Sq. mts	0	0	own accomodation	
Canteen	100 Sq. mts	1	110		
Parking Area fro staff and students		0	0	Available	
Bank Extension Counter		0	0		

Cooperative Stores		0	0	
Guest House	80 Sq. mts	0	0	available in hostel
Transport Facility for students		0	0	
Medical Facilities(First Aid)		0	25	available

#### 10.A. Library Books and Periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available Title	No.	Remarks of the Inspectors
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	541	3501	
2	Annual Addition of Books		100 to 150 books per year	102	502	
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	0	11	
4	CDS		Adequate Nos	0	0	
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available		
	Reprographic Facilities:		01	Available		
6	PhotoCopier		01	Available		
	Fax		01	Available		
	Scanner					
7	Library Automation and Computrized System				Available	
8	Library timings				9.30 to 5.00	

#### 10.C. Library Staff

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M.Lib.	1	Available	
2	Assistant Librarian	D.Lib.	1	Available	
3	Library Attenders	10+2 / PUC	2	Available	

Signature of the Head of the Institution

Signature of the Inspectors

### PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:



(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors	
B. Pharm	10:1	20:1		
2. Scheme of B. Pharm Course:			Annual	
3. Date of Commencement of session/ sessions for B.Pharm:			Commencement 15/07/2014	Completion 30/05/2015
4. Vacation		No of Days	No of Days	
Summer :		20	Winter :	10
5. Total No. of working days		210		
6. Time Table copy Enclosed:				Yes
7. Whether the prescribed numbers of classes are being conducted as per university norms				

### B Pharm I

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutics-I(Sem-I)	45	50	45	48	16	
Pharmaceutical Chemistry-I(Inorg)(Sem-I)	45	46	45	57	19	
HAP-I (SEM-I)	45	55	45	51	17	
Pharmaceutical Biochemistry( SEM-I)	45	50	45	54	18	
Pharmacognosy & Phytochemistry-I(SEM-I)	45	50	45	48	16	
Hospital Pharmacy (SEM-I)	45	50	0	0	0	
P'ceutics -II (SEM-II)	45	45	45	48	16	
P'ceutical Chemistry_II(ORG)(SEM-II)	45	45	45	45	15	
HAP-II (SEM-II)	45	45	45	48	16	
P'ceutical Analysis- I (SEM-II)	45	46	45	45	15	
P'cognosy & phytochem- II(SEM-II)	45	47	45	45	15	
Statistic & computer(SEM- II)	45	45	0	0	0	

### B Pharm II

Subject	No of Theory Classes	Practical Classes			Remarks of
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1	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	the Inspectors
P'ceutics-iv semesteriv	60	60	45	48	0	
P'cal chem iv semesteriv	60	60	45	45	0	
P'cal analysis semesteriv	60	65	45	45	0	
P'cology ii semester iv	60	51	45	45	0	
P'cal micro & immunology sem iv	60	60	45	45	0	
P'cal management sem iv	60	60	0	0	0	

### B Pharm III

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Dosage Form Technology- I	60	60	75	75	0	
Phramaceutical microbiology	60	60	75	75	0	
Pharmaceutical analysis -II	60	78	75	75	0	
Pharmaceutical Medicinal Chemistry -I	60	81	0	0	0	
Pharmacology- III	60	90	75	90	0	
Pharmacognosy & phytochemistry-II	60	60	75	75	0	
Pharmacy Practice & Management	60	60	0	0	0	

### B Pharm IV

Subject 1	No of Theory Classes		Practical Classes			Remarks of the Inspectors
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours	

					per class	
DFT-II	60	75	75	84	0	
BIOPHARMACEUTICS	60	65	0	0	0	
P BIOTECHNOLOGY	60	65	0	0	0	
P'MEDICHEM-II	60	75	75	75	0	
P' ANALISIS-III	60	75	75	75	0	
PHARMACOLOGY-IV	60	78	75	93	0	
P'COGNOSY & PHYTO.-III	60	75	75	78	0	
QUALITY ASSURENCE	60	64	0	0	0	

8. Whether Tutorials are being conducted (if yes, as per university norms) Yes

9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentaions conducted during last year

Name of the Event	2013-2014	2014-2015	2015-2016
Guest Lectures	2	2	0
Seminars	2	1	0
Workshops	0	0	0
Symposia	0	0	0

B. Papers Presented/Published during last 3 years

	2013-2014		2014-2015		2015-2016	
	National	International	National	International	National	International
Published	0	5	0	0	0	0
Presented	0	0	0	0	0	0

10. Whether Internal Assessments are conducted periodically as per university/Board norms

B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	15/09/2013	20/11/2013	13/11/2013	20/11/2013	24/02/2014	05/05/2014	
II B. Pharm	14/09/2014	27/11/2014	21/11/2014	27/11/2014	03/03/2014	27/11/2014	
III B. Pharm	10/10/2014	02/03/2015	08/01/2015	02/03/2015	08/03/2015	02/03/2015	
IV B. Pharm	10/10/2014	16/03/2015	08/01/2015	16/03/2015	08/03/2015	16/03/2015	

11. Whether Evaluation of the internal assessments is Fair --

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
II B.Pharm	1.00	1.00	9.00	16.00	4.00	0.00	3.00	0.00	
III B.Pharm	3.00	1.00	21.00	29.00	5.00	0.00	0.00	0.00	
IV B.Pharm	4.00	1.00	17.00	21.00	1.00	0.00	0.00	0.00	

12. Work load of Faculty members for B. Pharm

S.No.	Name of Faculty	Subjects Taught	B. Pharm	Total Work Load	Remarks of the Inspectors

			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Miss. Babita A Dodke	BIOTECH	0	0	0	0	0	0	3	0	3	
		Pharmacology I SEM III	0	0	3	3	0	0	0	0	6	
		Pharmacology III	0	0	0	0	3	0	0	0	3	
2	Miss. MAYURI PRATAPRAO DESHMUKH	PHARMACOGNOSY III B	0	0	0	0	0	0	3	6	9	
		PH IV R A SEMV	0	0	0	0	3	0	0	0	3	
3	Miss. MONALI B WAWRE	ANAI	0	0	0	0	3	3	0	0	6	
		PHARM ANALYSIS III	0	0	0	0	0	0	3	6	9	
		QA	0	0	0	0	0	0	3	0	3	
4	Miss. sukeshini B lote	cognosy III SEM V	0	0	0	0	0	0	0	0	0	
		medichem I	0	0	0	0	3	0	0	0	3	
		Medichem II	0	0	0	0	0	0	3	3	6	
5	Mr. AGRASEN G MOON	DFT II BPHIV	0	0	0	0	0	0	3	6	9	
		physical pharmacy sem v	0	0	0	0	3	3	0	0	6	
6	Mr. BHUSHAN S BHOYAR	BIOPHARMACEUTICS	0	0	0	0	0	0	3	0	3	
		CLINICAL PHARMACY SEM V	0	0	0	0	3	3	0	0	6	

13. Percentage of students qualified in GATE in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015	Year : 2015-2016
No of Students Appeared	2	0	--
No of Student Qualified	0	0	--
Percentage	0		--

14. Whether the Institution has an Industry interaction Cell: Available

Events	Details For thr previous Year
No of Industrial Visits	1
Insdustrials Tour	1
Industrial Training	0
No of resourse persons from the Industry for Guest Lectures	1
No. of collaboration projects with Industry	0

15. Percentage of students placed through the college placement cell in the last Three Years

Details	Year : 2013-2014	Year : 2014-2015	Year : 2015-2016
No of Students Appeared for campus interview	0	0	0
% Percentage	0	0	

16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related - Societies)

## PART IV - PERSONNEL

## TEACHING STAFF

1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty	Remarks of Inspector
1	AGRASEN G MOON	Asstt. Professor	M Pharm, B Pharm,	01/10/2010	4.9 + 0.0	109048		
2	BHUSHAN S BHOYAR	Asstt. Professor	B Pharm, M Pharm,	01/10/2011	3.9 + 0.0	114982		
3	MONALI B WAWRE	Asstt. Professor	B Pharm, M Pharm,	01/01/2013	2.7 + 0.0	138037		
4	Babita A Dodke	Asstt. Professor	B Pharm, M Pharm,	01/01/2014	1.7 + 0.0	137758		
5	sukeshini B lote	Asstt. Professor	B Pharm, M Pharm,	16/12/2013	1.7 + 0.3	106403		
6	MAYURI PRATAPRAO DESHMUKH	Asstt. Professor	B Pharm, M Pharm,	11/08/2015	0.1 + 0.8	152180		

2. Qualification and Number of Staff Members

Qualification							
B Pharm		M Pharm		PhD		Others	
36		29		1		1	Part Time

3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV B. Pharm	Available
Principal	1		1		1		1	
Pharmaceutical Chemistry	1	4	2	5	3	4	4	4
Pharmaceutical Analysis	1	0	--	0	--	0	1	0
Pharmacology	1	3	2	2	3	3	4	3
Pharmacognosy	1		2		3		3	
Pharmaceutics	1	1	2	0	3	1	4	1
Total	6		9		13		17	
Part Time teaching staff	3		--		--		--	
Remarks of the Inspection Team								

\*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	0	
	Asst. Professor	1	8	
	Professor	4	0	
	Lecturer			
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	9	
	Professor	4	1	
	Lecturer			
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	7	
	Professor	3	0	
	Lecturer			
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	2	
	Professor	2	1	
	Lecturer			

#### 5. Selection criteria and Recruitment Procedure for Faculty

- a. Whether Recruitment Committee has been formed  Yes  No
- b. Whether Advertisement for vacancy is notified in the Newspapers  Yes  No
- c. Whether Demonstration Lecture has been conducted  Yes  No
- d. Whether opinion of Recruitment Committee Recorded  Yes  No

#### 6. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
MR AGRASEN G MOON MR BHUSHAN B BHOYAR MS MONALI B WAWARE MS. S. B. LOTE MS. B. A. DODKE ms mayuri deshmkh	Duration of 15 year and above	
	Duration of 10 year and above	
	Duration of 5 year and above	17
	Less than 5 years	83

#### 7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50% 25%	Less than 25%
MR AGRASEN G MOON MR BHUSHAN B BHOYAR MS. S. B.	% of faculty	Yes	No	No

8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number	Qualification	Remarks of the Inspectors
1	Laboratory technician	1 for each Dept	D. Pharm	2	D PHARM	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	5	HSSC	
3	Office Superintendent	1	Degree	1	B SC COMPUTER	
4	Accountant	1	Degree	1	POLYTECHNIC	
5	Store keeper	1	D. Pharm/ Degree	1	B COM	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	BCA	
7	First Division Assistant	1	Degree	0		
8	Second Division Assistant	2	Degree	0		
9	Peon	2	SSLC	2	HSSC	
10	Cleaning personnel	Adequate	---	1	8TH	
11	Gardener	Adequate	---	0		

9. Scale of pay for Teaching faculty (to be enclosed):

S.No.	Name	Qualification	Designation	Basic Pay	D. P.	DA	HR A	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										PT	TD	S					
1	BHUSHAN S BHOYAR	B Pharm, M Pharm,	Asstt. Professor	15600	6000	11016	2160	800	0	0	0	780	970010110012320	BJIPB3746B	NG/NAG/68012-18	36850	
2	AGRAS EN G MOON	M Pharm, B Pharm,	Asstt. Professor	17050	6000	11986	2305	800	0	0	2000	780	972010110004942	BBKPM3749J	NG/NAG/68012-9	36545	
3	MONALI B WAWARE	B Pharm, M Pharm,	Asstt. Professor	15600	6000	11232	2160	800	0	0	1000	0		MILSW1234M		35890	
4	sukeshi ni B lote	B Pharm, M Pharm,	Asstt. Professor	15600	6000	12530	2160	800	0	0	1000	0		AJPPL5268F		35890	
5	Babita	B	Asstt.	16000	6000	128	22	800	0	0	180	0	972010110	BUOPD3		358	

	A Dodke	Pharm, M Pharm,	Profess or	70	00	00	07			00		012645	016Q		77
6	MAYUR I PRATAP RAO DESHM UKH	B Pharm, M Pharm,	Asstt. Profess or	156 00	60 00	125 30	21 60	800	0	0	0		BVXPD8 784K		370 90

10. Whether facilities for Research / Higher studies are provided to the faculty?  Yes  No

(Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars?  Yes  No

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions  Yes  No

13. Gratuity Provided  Yes  No

14. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
SACHIN S. KITE	Typiest	B SC	01/02/2012	0		
HARSHLATA N MOHOD	Librarian	M LIB	01/10/2011	11 MONTH		
SATISH R MOHANAPURE	Office Superintendent	B SC COMPUTER	01/07/2009	03 Y		
BHARTI S DUBE	Store keeper	B COM	01/03/2012	0		
BHAVANA S RODE	Computer Data Operator	BCA	01/10/2011	11 M		
ROHIT A GAIKWAD	Laboratory Technician	D PHARM	01/07/2009	03 Y		
RUPALI G MORKHADE	Laboratory Technician	D PHARM	01/08/2011	01Y		
PURUSHOTTAM B MODAK	Laboratory Assistants	HSSC	01/07/2009	03 Y		
SUNIL D KUMBHARE	Laboratory Assistants	HSSC	01/02/2012	0		
RAJU DAINE	Librarian	BA	01/02/2012	0		
RAJESH KUDE	Peon	HSSC	03/03/2011	01Y		
NARESH N LOKHANDE	Laboratory Assistants	HSSC	01/12/2011	6M		
CHANDRAKANT	Peon	HSSC	01/02/2012	0		



DAMBHARE						
UMESH L SARDARE	Cleaning personnel	8TH	01/02/2012	0		
ANURAG SALWE	Accountant	POLYTECHNIC	01/08/2014	0		
AMOL PAKHALE	Laboratory Assistants	HSSC	01/08/2014	0		
DINESH AWAJEKAR	Laboratory Assistants	HSSC	01/08/2014	0		

15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.

Yes  No

Signature of the Head of the Institution

Signature of the Inspectors

#### PART V - DOCUMENTATION

##### Records Maintained (Essential)

Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the Inspectors

#### PART - VI

Financial Resource Allocation and Utilization for the past Three years  
(Audited Accounts for previous year to be enclosed)

Expenditure in Rs. 2013-2014			Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
17000000	1500000	15500000	16409012	12786321	3622691	1600000	1500000	1000000	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years

(Enclose purchase invoice)

	2013-2014			2014-2015			2015-2016			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
Chemicals	100000	50000	50000	Chemicals	100000	106226	Chemicals	100000	10000	
Glassware	50000	25000	25000	Glassware	50000	52000	Glassware	50000	50000	
Equipment	100000	50000	50000	Equipment	50000	19600	Equipment	50000	50000	
Books	50000	25000	25000	Books	100000	96758	Books	50000	50000	
Journals	12000	6000	6000	Journals	10000	6865	Journals	10000	10000	

\*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

#### PART VII – EQUIPMENT AND APPARATUS

##### 1 . Department wise List of Minimum equipments required for B Pharm

<b>Department of Pharmacology</b>					
Equipments:					
Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscopes	15	32	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Spygmomanometer	5	8	Yes	
6	Stethoscope	5	5	Yes	
7	Permanent Slides for various tissues	0	100	Yes	
8	Models for various organs	0	10	Yes	
9	Specimen for various organs and systems	0	5	Yes	
10	Skeleton and bones	0	2	Yes	
11	Different Contraceptive Devices and Models	0	1	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	0	No	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	

16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	1	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	11	Yes	
20	Sherrington Drum	10	11	Yes	
21	Perspex bath assembly (single unit)	10	21	Yes	
22	Aerators	10	20	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	1	Yes	
25	Standard graphs of various drugs	0	1	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	1	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Folin-Wu tubes	60	30	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	Yes	
5	Levers, cannulae	20	20	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

#### **Department of Pharmacognosy**

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	1	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D.incubator	1	1	Yes	
6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	1	Yes	
9	Zone reader	1	1	Yes	

10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	10	Yes	
12	Sterility testing unit	1	0	No	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	10	Yes	
15	Stage micrometer	20	15	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	0	No	
18	Heating mantle	15	10	Yes	
19	Flourimeter	1	0	No	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Reflux flask with condenser	20	10	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

#### **Department of Pharmaceutical Chemistry**

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Hot plates	5	2	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	13	Yes	
5	Digital balance 10mg sensitivity	10	2	Yes	
6	Suction pumps	6	2	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	5	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	10	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	10	Yes	
6	Nessler's Cylinders	40	35	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutics**

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Homogenizer	5	3	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	11	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfield's viscometer	1	0	No	
6	Ball mill	1	1	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	0	No	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	
11	Steam distillation still	1	1	Yes	
12	Vacuum Pump	1	1	Yes	
13	Standard sieves, sieve no. 8, 10, 12, 22, 24, 44, 66, 80	0	10	Yes	
14	Tablet punching machine	1	1	Yes	
15	Capsule filling machine	1	1	Yes	
16	Ampoule washing machine	1	1	Yes	
17	Ampoule filling and sealing machine	1	1	Yes	
18	Tablet disintegration test apparatus IP	1	2	Yes	
19	Tablet dissolution test apparatus IP	1	2	Yes	
20	Monsanto's hardness tester	1	1	Yes	
21	Pfizer type hardness tester	1	1	Yes	
22	Friability test apparatus	1	1	Yes	
23	Clarity test apparatus	1	1	Yes	
24	Ointment filling machine	1	1	Yes	
25	Collapsible Tube Crimping Machine	1	1	Yes	
26	Tablet coating pan	1	1	Yes	

27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes	
28	Digital pH meter	2	2	Yes	
29	All purpose equipment with all accessories	1	1	Yes	
30	Aseptic Cabinet	1	1	Yes	
31	BOD Incubator	2	2	Yes	
32	Bottle washing Machine	1	1	Yes	
33	Bottle Sealing Machine	1	1	Yes	
34	Bulk Density Apparatus	2	1	Yes	
35	Conical Percolator (glass/ copper/ stainless steel)	10	1	Yes	
36	Capsule Counter	2	1	Yes	
37	Energy meter	2	1	Yes	
38	Hot Plate	2	2	Yes	
39	Humidity Control Oven	1	1	Yes	
40	Liquid Filling Machine	1	1	Yes	
41	Mechanical stirrer with speed regulator	2	2	Yes	
42	Precision Melting point Apparatus	1	1	Yes	
43	Tray Drier	1	0	No	
44	Distillation Unit	1	1	Yes	

Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Ostwald's viscometer	15	35	Yes	
2	Stalagmometer	15	20	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels Small, medium, large	0	5	Yes	
6	Filtration assembly	1	1	Yes	
7	Permeability Cups	5	0	No	
8	Andreason's Pipette	3	4	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

### **Pharmaceutical Biotechnology**

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Orbital shaker incubator	1	0	No	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	2	Yes	
4	Phase contrast/Trinocular Microscope	1	0	No	

5	Refrigerated Centrifuge	1	0	No	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	0	No	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	0	No	
10	Rheometer	1	0	No	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	6	Yes	
13	Sonicator	1	0	No	
14	Respinometer	1	0	No	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	
19	Autoclave	1	1	Yes	
20	Refrigerator	1	1	Yes	
21	Filtration Assembly	1	1	Yes	
22	Digital pH meter	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

#### **Central Instrumentation Room**

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	1	2	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	0	No	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	0	No	
7	Flame Photometer	1	0	No	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	0	No	
11	HPLC	1	0	No	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	0	No	
17	Ion- Exchanger	1	0	No	

18	Lyophilizer (Desirable)	1	0	No	
NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.					

**Observations of the Inspectors:**

Compliance of the last recommendations by Inspectors
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Specific obserations if not compiled
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Signature of Inspectors:	1.
	2.

**Note:**

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

Signature of the Inspectors